



CORPORATE OFFICE
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SAMPLE BUILDING CORP.

Monthly Financial Statement

May 2020

Prepared by

Kaled Management Corp.

Kindly review the enclosed and should you have any questions; please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Paul Attinello".

Paul Attinello
Chief Financial Officer

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SAMPLE BUILDING CORP.
May 2020

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May 2020

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SAMPLE BUILDING CORP.
FINANCIAL ANALYSIS

JANUARY 2020

1. Salaries & Benefits: Unused Sick Days & Vacation for 2019 Paid.
2. Non-Operating Income
Capital Improvement Income \$3,564.83- 8 of 18 Months

Assessed Values

As you may know, new Assessed Values are published by the City in January for taxes that will be paid for the period of July 2020 to June of 2021. Below is an estimate using the current tax rate; but as noted, the new rate will be published in June 2020.

	<u>Assessed Value</u>	<u>Tax Rate</u>	<u>Property Tax</u>	<u>2019 Annual Tax</u>
Billable Assessed Value 2020/2021	1,690,510	12.473% *	210,857	105,429
Billable Assessed Value 2019/2020	1,578,100	12.473%	196,836	98,418
Increase (Decrease)	<u>\$ 112,410</u>		<u>\$ 14,021</u>	<u>\$ 203,847</u>
Total 2020 Budget				199,030
Total Projected Over/(Under) Budget				\$ 4,817

* Note: Projected Real Estate Taxes are over budget by approximately \$ 4,817 due to the change in Assessed Value.

* Adopted rate subject to change June 2020, adjustment will be reflected in 2nd half tax bill.

SAMPLE BUILDING CORP.
FINANCIAL ANALYSIS

FEBRUARY 2020

1. Insurance
Insurance Package \$12,427.81- ABC Inc.- Installment 1 of 4
\$734.00-ABC Inc.- Crime Insurance Renewal

 2. Non-Operating Income
Capital Improvement Income \$3,938.69- 9 of 18 Months
Transfer From Money Market \$12,400.00- To Pay Insurance Invoice-Insurance Is Internally Escrowed To The MMA

 3. Non-Operating Disbursements
Transfer To Money Market \$6,000.00- Insurance Escrow & Reserve Replenishment
-

MARCH 2020

1. Miscellaneous Income \$4,500.00- Monthly Fee From Sunrise For Working Adjacent To Building

 2. Water & Sewer
Water Meter \$10,726.80-NYC Water Board-11/28/19-02/27/20

 3. Non-Operating Income
Capital Imp Income \$3,838.04-10 of 18 Months

 4. Non-Operating Disbursements
Transfer To Money Market \$6,000.00-Insurance Escrow & Reserve Replenishment
-

SAMPLE BUILDING CORP.
FINANCIAL ANALYSIS

APRIL 2020

1. Real Estate Taxes \$9,242.11- Coop Abatement Credits Given Back To Shareholders (Assessment Postponed Until Oct, Nov, Dec)
 2. Non-Operating Income
 Capital Improvement Income \$3,890.31- 11 of 18 Months
 3. Non-Operating Disbursements
 Transfer To Money Market \$6,000.00-Insurance Escrow & Reserve Replenishment
-

MAY 2020

1. Real Estate Taxes \$9,870.59- Coop Abatement Credits Given Back To Shareholders (Assessment Postponed Until Oct, Nov, Dec)
 2. Insurance \$2,807.00-ABC Inc. – D&O /Lead Exclusion Deleted
 3. Non-Operating Income
 Capital Improvement Income \$3,929.37-12 of 18 Months
-

Company: 123
 Subsidiary:
 12-34 Sample Road,
 New York, 12345

SAMPLE BUILDING CORP.

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Cash Balances
May-2020

GL #	Account	Account Description		Prior Month Ending Balance	Current Month Deposits	Current Month Cash Disbursements	Current Month Adjustments to Cash	End of Month Balance
10000	CASH OPERATING			20,069.58	30,445.99	-29,722.90	-4,661.74	16,130.93
19080	NYCB - QTRLY	ACCT 123456789	0.05%	10,404.83	0.00	0.00	0.00	10,404.83
19400	CAPITAL ONE MM	ACCT #999999999	1.61%	63,052.85	0.00	0.00	6,053.43	69,106.28
19410	FLUSHING SAVINGS BANK		0.05%	37,661.94	0.00	0.00	0.00	37,661.94
				131,189.20	30,445.99	-29,722.90	1,391.69	133,303.98

12-34, Sample Road,
New York, 12345SAMPLE BUILDING CORP.
May-2020

Description	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET	
	ACTUAL	BUDGET	VAR	ACTUAL	BUDGET	VAR	TOTAL	REMAINING
Income								
MAINTENANCE	33,439.36	42,819	(9,380)	201,976.90	214,097	(12,120)	513,832	311,855
GARAGE & PARKING INCOME	1,678.41	1,800	(122)	8,300.00	9,000	(700)	21,600	13,300
LAUNDRY	0.00	400	(400)	1,625.25	2,000	(375)	4,800	3,175
INTEREST INCOME	0.00	142	(142)	0.00	711	(711)	1,707	1,707
ASSESSMENT INCOME	319.44	33,733	(33,414)	375.00	67,466	(67,091)	101,201	100,826
MISC. INCOME	0.00	179	(179)	4,928.63	896	4,033	2,150	(2,779)
Total Income	35,437.21	79,074	(43,637)	217,205.78	294,170	(76,964)	645,290	428,084
Expenses								
SALARIES & BENEFITS	7,030.50	7,656	(625)	45,528.78	42,362	3,167	102,076	56,547
HEATING	2,698.39	2,917	(218)	19,487.69	14,583	4,904	35,000	15,512
UTILITIES	920.89	1,250	(329)	5,458.37	6,250	(792)	15,000	9,542
R.E. TAXES	23,153.26	13,283	9,871	85,526.05	66,413	19,113	199,030	113,504
WATER & SEWER	0.00	0	0	10,726.80	12,500	(1,773)	50,000	39,273
REPAIRS, MAINT. & SUPPLIES	639.48	3,167	(2,527)	9,297.45	15,833	(6,536)	38,000	28,703
SERVICE CONTRACTS	353.84	1,083	(729)	3,022.26	5,417	(2,394)	13,000	9,978
INSURANCE	2,807.00	0	2,807	25,092.81	21,100	3,993	46,000	20,907
MANAGEMENT FEES	1,507.07	1,507	0	7,535.35	7,535	0	18,085	10,550
LEGAL & AUDIT FEES	0.00	792	(792)	444.59	3,958	(3,514)	9,500	9,055
FRANCHISE & CORP. TAXES	0.00	208	(208)	372.00	1,042	(670)	2,500	2,128
MORTGAGE PAYMENTS	4,940.34	4,940	0	24,701.70	24,702	0	59,284	34,582
MISCELLANEOUS DISBURSEMENTS	204.46	417	(212)	1,089.56	2,083	(994)	5,000	3,910
INSPECTIONS & FEES	0.00	500	(500)	3,468.47	2,500	968	6,000	2,532
Total Disbursements	44,255.23	37,719	6,536	241,751.88	226,279	15,473	598,475	356,723
Net Cash Flow From Operations	(8,818.02)	41,354.63	(50,172.65)	(24,546.10)	67,891.11	(92,437.21)	46,815	71,361
Non-Operating Income								
CAPITAL IMP INCOME	3,929.37	0	3,929	19,161.24	0	19,161	0	(19,161)
SUBLET SURCHARGE	950.00	800	150	4,050.00	4,000	50	9,600	5,550
TRANSFER FROM MONEY MARKET	0.00	0	0	12,400.00	0	12,400	0	(12,400)

12-34, Sample Road,
 New York, 12345

SAMPLE BUILDING CORP.
May-2020

Description	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET	
	ACTUAL	BUDGET	VAR	ACTUAL	BUDGET	VAR	TOTAL	REMAINING
INSURANCE DIVIDEND	0.00	0	0	794.64	0	795	0	(795)
Non-Operating Disbursements								
TRANS. TO MONEY MARKET	0.00	4,701	(4,701)	18,000.00	23,506	(5,506)	56,415	38,415
Net Cash Flow - Monthly / YTD To	(3,938.65)	41,354.63	(45,293.28)	(6,140.22)	67,891.11	(74,031.33)	0	52,955
Beginning Cash Balance	20,069.58	0.00	0.00	22,271.15	0.00	22,271.15	0.00	0.00
Ending Cash Balance	16,130.93	0.00	0.00	16,130.93	0.00	16,130.93	0.00	0.00

Cash Flow Statement
May-2020

Account Number	Description	Current Month	YTD
Income			
Income			
40000	MAINTENANCE	33,439.36	201,976.90
40020	GARAGE/PARKING INCOME	1,678.41	8,300.00
40030	LAUNDRY	0.00	1,625.25
40100	MISCELLANEOUS INCOME	0.00	4,500.00
40240	ASSESSMENT INCOME	319.44	375.00
40320	LATE FEES	0.00	250.00
40450	REPAIRS INCOME	0.00	178.63
Total Income		35,437.21	217,205.78
Expenses			
Salaries & Benefits			
51010	SALARIES	4,411.20	29,670.92
51220	WELFARE FUND	1,738.76	8,635.03
51230	PENSION FUND	475.00	2,592.50
51240	ANNUITY FUND	80.00	440.00
52130	PAYROLL EXPENSE	0.00	433.00
52710	WORKMEN'S COMPENSATION INSUR	0.00	1,456.06
53050	FICA EXPENSE	337.46	2,269.83
53060	N.Y.S. UNEMPL. INSURANCE	0.00	69.60
53070	DISABILITY INSURANCE	(11.92)	(80.16)
53080	FEDERAL UNEMPL.INSURANCE	0.00	42.00
Salaries & Benefits		7,030.50	45,528.78
Heating			
51100	HEATING - GAS	2,698.39	19,487.69
Heating		2,698.39	19,487.69
Utilities			
51110	GAS	120.81	685.28
51120	ELECTRIC	713.24	4,288.93
52020	TELEPHONE	86.84	484.16
Utilities		920.89	5,458.37
12010	ESCROW - REAL ESTATE TAX	13,282.67	66,413.35

12-34, Sample Road,
New York, 12345Cash Flow Statement
May-2020

Account Number	Description	Current Month	YTD
51460	WATER METER	0.00	10,726.80
53010	REAL ESTATE TAXES	9,870.59	19,112.70
Repairs, Maint. & Supplies			
50010	SUPPLIES	639.48	2,676.92
50040	REPAIRS - BOILER	0.00	1,796.44
50080	REPAIRS ELEVATOR	0.00	1,075.14
50140	LOCKSMITH	0.00	313.93
50160	GARAGE REPAIRS	0.00	370.18
50400	SEWERS & DRAINS	0.00	353.84
51590	WATER DAMAGE REPAIR	0.00	865.56
61140	EXTERMINATING EXTRAS	0.00	1,845.44
Repairs, Maint. & Supplies		<u>639.48</u>	<u>9,297.45</u>
Service Contracts			
50310	ELEVATOR SERVICE CONTRACT	353.84	1,685.62
51140	EXTERMINATING CONTRACT	0.00	1,336.64
Service Contracts		<u>353.84</u>	<u>3,022.26</u>
52200	MANAGEMENT FEES	1,507.07	7,535.35
52300	INSURANCE - PACKAGE	2,807.00	25,092.81
Legal & Audit			
52040	LEGAL	0.00	444.59
Legal & Audit		<u>0.00</u>	<u>444.59</u>
Franchise & Corp. Taxes			
53200	NY/NJ FRANCHISE TAX	0.00	372.00
Franchise & Corp. Taxes		<u>0.00</u>	<u>372.00</u>
Mortgage Payments			
21000	MORTGAGE PAYABLE	1,856.68	9,215.98
52400	MORTGAGE INTEREST EXPENSE	3,083.66	15,485.72
Mortgage Payments		<u>4,940.34</u>	<u>24,701.70</u>
Miscellaneous Disbursements			
54040	OFFICE EXPENSE	170.96	985.18
54300	RENT BILL PROCESSING	33.50	104.38
Miscellaneous Disbursements		<u>204.46</u>	<u>1,089.56</u>

Cash Flow Statement
May-2020

<u>Account Number</u>	<u>Description</u>	<u>Current Month</u>	<u>YTD</u>
Inspections & Fees			
51330	INSPECTIONS	0.00	1,380.44
52050	PROFESSIONAL FEES	0.00	189.03
52090	FINES & VIOLATIONS	0.00	200.00
52100	DUES & SUBSCRIPTIONS	0.00	355.00
52110	LICENSES/PERMITS/FEES	0.00	1,344.00
Inspections & Fees		<u>0.00</u>	<u>3,468.47</u>
Total Expenditures		<u>44,255.23</u>	<u>241,751.88</u>
Net Cash Flow From Operations		<u>(8,818.02)</u>	<u>(24,546.10)</u>

Cash Flow Statement
May-2020

Account Number	Description	Current Month	YTD
Non-Operating Income			
41280	CAPITAL IMP INCOME	3,929.37	19,161.24
41300	SUBLET SURCHARGE	950.00	4,050.00
41400	TRANSFER FROM MONEY MARKET	0.00	12,400.00
43800	INSURANCE DIVIDEND	0.00	794.64
Non-Operating Disbursements			
32020	TRANS. TO MONEY MARKET	0.00	18,000.00
Net Cash Flow - Monthly / YTD Totals		(3,938.65)	(6,140.22)
Beginning Cash Balance		20,069.58	22,271.15
Ending Cash Balance		16,130.93	16,130.93

Cash Disbursements Journal

Period of May 01, 2020 thru May 31, 2020

Check Date	Check Number	Cash Acct	Sub Code	Payee Name	Comments	Invoice Date	Invoice Number	Check Amount	Acct No.	Account Description	Amount	Vch lmg
05/11/20	030134	10000		ABC INC.	LEAD EXCLUSION DELETED	04/07/20	3396202	135.00	52300	INSURANCE - PACKAGE	135.00	X
05/11/20	030135	10000		ABC INC.	D&O	04/26/20	3419689	2,672.00	52300	INSURANCE - PACKAGE	2,672.00	X
Vendor Totals (I442) ABC INC.											2,807.00	
05/20/20	B0505	10000		BUILDING SERVICE 32BJ BENEFIT FUNDS		05/15/20	HEALTH	2,293.76	51220	WELFARE FUND	1,708.00	
05/20/20	B0505	10000		BUILDING SERVICE 32BJ BENEFIT FUNDS		05/15/20	LEGAL		51220	WELFARE FUND	16.63	
05/20/20	B0505	10000		BUILDING SERVICE 32BJ BENEFIT FUNDS		05/15/20	TRAIN		51220	WELFARE FUND	14.13	
05/20/20	B0505	10000		BUILDING SERVICE 32BJ BENEFIT FUNDS		05/15/20	PENSION		51230	PENSION FUND	475.00	
05/20/20	B0505	10000		BUILDING SERVICE 32BJ BENEFIT FUNDS		05/15/20	PROFIT		51240	ANNUITY FUND	80.00	
Vendor Totals (7051) BUILDING SERVICE 32BJ BENEFIT FUNDS											2,293.76	
05/12/20	DEMAN	10000		CON EDISON	03/25/2020-04/23/2020	05/04/20	0	713.24	51120	ELECTRIC	713.24	X
Vendor Totals (3182) CON EDISON											713.24	
05/28/20	030141	10000		SAMPLE ELEVATOR INDUSTRIES INC.	MAY MONTHLY ELEVATOR	05/01/20	30806609	353.84	50310	ELEVATOR SERVICE CONTR	353.84	
05/29/20	030141	10000		SAMPLE ELEVATOR INDUSTRIES INC.	VOIDED BY PIZZO ON PROCESSING DATE 05/29/20 CHECK NEVER CAME OUT FR PRINTE	05/01/20	30806609	-353.84	50310	ELEVATOR SERVICE CONTR	-353.84	
05/29/20	030142	10000		SAMPLE ELEVATOR INDUSTRIES INC.	MAY MONTHLY ELEVATOR	05/01/20	30806609	353.84	50310	ELEVATOR SERVICE CONTR	353.84	X
Vendor Totals (E476) SAMPLE ELEVATOR INDUSTRIES INC.											353.84	
05/01/20	030130	10000		FLUSHING BANK	MAY MORTGAGE	05/01/20	0	18,223.01	21000	MORTGAGE PAYABLE	1,856.68	
									52400	MORTGAGE INTEREST EXPE	3,083.66	
									12010	ESCROW - REAL ESTATE TA	13,282.67	
Vendor Totals (F192) FLUSHING BANK											18,223.01	
05/27/20	030139	10000		KALED MANAGEMENT CORP		05/01/20	050120	1,507.07	52200	MANAGEMENT FEES	1,507.07	
Vendor Totals (K118) KALEM MANAGEMENT CORP											1,507.07	
05/13/20	030136	10000		KALED MANAGEMENT CORP.	SEXUAL HARRASSMENT TRAINING	04/23/20	0	26.96	54040	OFFICE EXPENSE	26.96	X
05/27/20	030138	10000		KALED MANAGEMENT CORP.	May GSB bill	05/26/20	0	33.50	54300	RENT BILL PROCESSING	33.50	X
05/28/20	030140	10000		KALED MANAGEMENT CORP.	April 2020-Postage	05/28/20	0	144.00	54040	OFFICE EXPENSE	36.60	X

Cash Disbursements Journal

Period of May 01, 2020 thru May 31, 2020

Check Date	Check Number	Cash Acct	Sub Code	Payee Name	Comments	Invoice Date	Invoice Number	Check Amount	Acct No.	Account Description	Amount	Vch Img
05/28/20	030140	10000		KALED MANAGEMENT CORP.	April 2020-Copies	05/28/20	0		54040	OFFICE EXPENSE	7.40	
05/28/20	030140	10000		KALED MANAGEMENT CORP.	April 2020-Online Banking	05/28/20	0		54040	OFFICE EXPENSE	100.00	
Vendor Totals (K001) KALEM MANAGEMENT CORP.											204.46	
05/21/20	U0505	10000		LOCAL 32BJ SEIU		05/15/20	05/20	75.00	20520	UNION DUES	75.00	
Vendor Totals (7021) LOCAL 32BJ SEIU											75.00	
05/19/20	DEMAN	10000		NATIONAL GRID	04/13/2020-05/12/2020	05/12/20	0	120.81	51110	GAS	120.81	X
05/05/20	DEMAN	10000		NATIONAL GRID	03/26/2020-04/27/2020	04/27/20	0	2,698.39	51100	HEATING - GAS	2,698.39	X
Vendor Totals (6059) NATIONAL GRID											2,819.20	
05/06/20	030133	10000		SUPPLIES INC.	90 MASKS	04/29/20	0	315.00	50010	SUPPLIES	315.00	X
Vendor Totals (RM1441) SUPPLIES INC.											315.00	
05/04/20	030131	10000		JOHN DOE	0	05/01/20	141-PMT#7	50.00	52020	TELEPHONE	50.00	X
05/06/20	030132	10000		JOHN DOE	REIMBURSE BLDG SUPPLIES	05/01/20	0	324.48	50010	SUPPLIES	324.48	X
Vendor Totals (H324) JOE DOE											374.48	
05/20/20	030137	10000		VERIZON	(718)275-0709	05/11/20	0	36.84	52020	TELEPHONE	36.84	X
Vendor Totals (N173) VERIZON											36.84	

Cash Disbursements Journal
Period of May 01, 2020 thru May 31, 2020

Check Date	Check Number	Cash Acct	Sub Code	Payee Name	Comments	Invoice Date	Invoice Number	Check Amount	Acct No.	Account Description	Amount	Vch Img
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GRAND TOTAL 29,722.90

General Ledger Summary		
Account	Account Description	Amount
12010	ESCROW - REAL ESTATE TAX	13,282.67
20520	UNION DUES	75.00
21000	MORTGAGE PAYABLE	1,856.68
50010	SUPPLIES	639.48
50310	ELEVATOR SERVICE CONTRACT	353.84
51100	HEATING - GAS	2,698.39
51110	GAS	120.81
51120	ELECTRIC	713.24
51220	WELFARE FUND	1,738.76
51230	PENSION FUND	475.00
51240	ANNUITY FUND	80.00
52020	TELEPHONE	86.84
52200	MANAGEMENT FEES	1,507.07
52300	INSURANCE - PACKAGE	2,807.00
52400	MORTGAGE INTEREST EXPENSE	3,083.66
54040	OFFICE EXPENSE	170.96
54300	RENT BILL PROCESSING	33.50
	GRAND TOTAL	29,722.90

General Journal
05/01/2020 thru 05/31/2020
Cash Basis

Batch No.	Date Booked to	Entered By	Date Entered	Subsidiary Code	Account	Account Description	Comments	Debits	Credits
1766	05/01/20	MSTERNREI	05/01/20		55500	EXCHANGES & TRANSFERS	05/20 PAYROLL ACCRUAL	6,400.00	
1766	05/01/20	MSTERNREI	05/01/20		10000	CASH OPERATING	05/20 PAYROLL ACCRUAL		-6,400.00
1845	05/31/20	SSOGRIM	05/24/20		10000	CASH OPERATING	ADP Payroll		-4,661.74
1845	05/31/20	SSOGRIM	05/24/20		20200	FICA PAYABLE	ADP Payroll	337.46	
1845	05/31/20	SSOGRIM	05/24/20		20200	FICA PAYABLE	ADP Payroll		-337.46
1845	05/31/20	SSOGRIM	05/24/20		20210	FEDERAL WITHHOLDING TAX PAYABLE	ADP Payroll	389.12	
1845	05/31/20	SSOGRIM	05/24/20		20210	FEDERAL WITHHOLDING TAX PAYABLE	ADP Payroll		-389.12
1845	05/31/20	SSOGRIM	05/24/20		20220	N.Y.S.WITHHOLDING TAX	ADP Payroll	211.32	
1845	05/31/20	SSOGRIM	05/24/20		20220	N.Y.S.WITHHOLDING TAX	ADP Payroll		-211.32
1845	05/31/20	SSOGRIM	05/24/20		20230	N.Y.C.WITHHOLDING TAX	ADP Payroll	145.92	
1845	05/31/20	SSOGRIM	05/24/20		20230	N.Y.C.WITHHOLDING TAX	ADP Payroll		-145.92
1845	05/31/20	SSOGRIM	05/24/20		20520	UNION DUES	ADP Payroll		-75.00
1845	05/31/20	SSOGRIM	05/24/20		51010	SALARIES	ADP Payroll	4,411.20	
1845	05/31/20	SSOGRIM	05/24/20		53050	FICA EXPENSE	ADP Payroll	337.46	
1845	05/31/20	SSOGRIM	05/24/20		53070	DISABILITY INSURANCE	ADP Payroll		-11.92
1874	05/26/20	MSTERNREI	05/26/20		10000	CASH OPERATING	05/20 ACCRUAL REVERSAL	6,400.00	
1874	05/26/20	MSTERNREI	05/26/20		55500	EXCHANGES & TRANSFERS	05/20 ACCRUAL REVERSAL		-6,400.00
1944	05/31/20	RGUERCIO	06/20/20		19400	CAPITAL ONE MM	Rec April Activity	6,000.00	
1944	05/31/20	RGUERCIO	06/20/20		84100	TRANSFER FROM OPERATING	Rec April Activity		-6,000.00
1944	05/31/20	RGUERCIO	06/20/20		19400	CAPITAL ONE MM	Rec April Activity	35.87	
1944	05/31/20	RGUERCIO	06/20/20		84000	INT. INCOME (MM/CD)	Rec April Activity		-35.87
1948	05/31/20	RGUERCIO	06/20/20		19400	CAPITAL ONE MM	Record Bank Activity	17.56	
1948	05/31/20	RGUERCIO	06/20/20		84000	INT. INCOME (MM/CD)	Record Bank Activity		-17.56
								24,685.91	-24,685.91

Unpaid Invoices

As of May 2020

Company Code	Sub Com Code	Voucher Number	Job ID No.	Invoice Number	Invoice Date	Invoice Amount	Account Number	Account Description	Account Distributions	0-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due
Vendor: ABCD INDUSTRIES (A335)													
324		233103		120160	04/01/20	394.67	50160	GARAGE REPAIRS	394.67		394.67		
Totals	ABCD INDUSTRIES (A335)					394.67				0.00	394.67	0.00	0.00
Vendor: BUGS EXTERMINATING,INC . (C199)													
324		233104		48877	04/14/20	334.16	51140	EXTERMINATING CONTRACT	334.16		334.16		
Totals	BUGS EXTERMINATING,INC . (C199)					334.16				0.00	334.16	0.00	0.00
Vendor: SAMPLE ELEVATOR INDUSTRIES INC. (E476)													
324		215848		30804658	10/22/19	7,212.97	15030	ELEVATOR IMPROVEMENT	7,212.97				7,212.97
Totals	SAMPLE ELEVATOR INDUSTRIES INC. (E476)					7,212.97				0.00	0.00	0.00	7,212.97
Vendor: SAMPLE ELEVATOR INSPECTION INC. (G387)													
324		235997		25630	05/04/20	330.00	51330	INSPECTIONS	330.00	330.00			
Totals	SAMPLE ELEVATOR INSPECTION INC. (G387)					330.00				330.00	0.00	0.00	0.00
Vendor: GREAT PLUMBING & HEATING, INC (G425)													
324		233146		4378	01/25/19	3,429.56	50030	REPAIRS-PLUMBING	3,429.56		3,429.56		
324		233147		4380	01/28/19	1,578.69	50030	REPAIRS-PLUMBING	1,578.69		1,578.69		
324		233148		4627	05/09/19	734.91	50030	REPAIRS-PLUMBING	734.91		734.91		
324		233144		5446	04/15/20	990.76	50030	REPAIRS-PLUMBING	990.76		990.76		
324		233145		5447	04/20/20	925.44	50030	REPAIRS-PLUMBING	925.44		925.44		
Totals	GREAT PLUMBING & HEATING, INC (G425)					7,659.36				0.00	7,659.36	0.00	0.00
Vendor: CLEAN MAINTENANCE SUPPLY CO. INC. (K114)													
324		233105		288124	04/08/20	457.01	50010	SUPPLIES	457.01		457.01		
324		235101		293328	04/29/20	95.32	50010	SUPPLIES	95.32	95.32			
Totals	CLEAN MAINTENANCE SUPPLY CO. INC. (K114)					552.33				95.32	457.01	0.00	0.00
Vendor: SAMPLE FIRE & SAFETY CORP. (M313)													
324		236003		IVC332517	05/16/20	788.60	51330	INSPECTIONS	788.60	788.60			
Totals	SAMPLE FIRE & SAFETY CORP. (M313)					788.60				788.60	0.00	0.00	0.00
Vendor: SAMPLE KITCHEN & BATH (RK4124)													
324		234565		451	04/29/20	693.53	50010	SUPPLIES	693.53	693.53			
Totals	SAMPLE KITCHEN & BATH (RK4124)					693.53				693.53	0.00	0.00	0.00

12-34 Sample Road,
 New York, 12345

Unpaid Invoices
 As of May 2020

Company Code	Sub Com Code	Voucher Number	Job ID No.	Invoice Number	Invoice Date	Invoice Amount	Account Number	Account Description	Account Distributions	0-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due
Vendor: SAMPLE INDUSTRIAL SERVICE CO INC. (S931)													
324		235102		174224	05/01/20	1,415.38	51400	BURNER SERVICE CONTRACT	1,415.38	1,415.38			
Totals		SAMPLE INDUSTRIAL SERVICE CO INC. (S931)				1,415.38				1,415.38	0.00	0.00	0.00
Vendor: SAMPLE LAWYER ESQ.P.C. (T426)													
324		233656		12567Q	03/31/20	54.10	52040	LEGAL	54.10		54.10		
324		234566		38624	03/31/20	315.00	52040	LEGAL	315.00	315.00			
Totals		SAMPLE LAWYER ESQ.P.C. (T426)				369.10				315.00	54.10	0.00	0.00
Vendor: SAMPLE CORP. (U102)													
324		234567		12478	04/30/20	175.00	52050	PROFESSIONAL FEES	175.00	175.00			
Totals		SAMPLE CORP. (U102)				175.00				175.00	0.00	0.00	0.00
Grand Totals						19,925.10				3,812.83	8,899.30	0.00	7,212.97

Status Report

1 - Current Tenants

May 2020

			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
John Doe	1B		-363.90	844.46	16	STAR EXEMPTION	-96.87	229.30			05/01/20	0.00	MAINTENANCE	480.56		
					17	PARKING/GARAGE	100.00				05/01/20	229.30	REAL ESTATE TAXE	-433.25		
					90	CAPITAL IMPROV	81.99						GARAGE/PARKING	100.00		
					132	COOP ABATEMENT	-336.38						CAPITAL IMP INCON	81.99		
Jane Doe	1C		0.00	1,058.45	90	CAPITAL IMPROV	102.77	705.49			05/01/20	0.00	MAINTENANCE	1,058.45		
					132	COOP ABATEMENT	-455.73				05/01/20	705.49	CAPITAL IMP INCON	102.77		
												REAL ESTATE TAXE	-455.73			
	1D	08/14/12	0.00	729.83	49	SUBLET FEE	50.00	850.69			05/05/20	850.69	MAINTENANCE	729.83		
					90	CAPITAL IMPROV	70.86						SUBLET SURCHARG	50.00		
	1E		0.00	722.18	2	RENT CR	-722.18	0.00								
					51	ASSESSMENT	311.21									
					90	CAPITAL IMPROV	70.12									
					91	CAP IMPR CR	-70.12									
					149	ASSESSMENT CR	-311.21									
	1F	11/15/19	0.00	722.18	49	SUBLET FEE	50.00	842.30			05/05/20	842.30	MAINTENANCE	722.18		
					90	CAPITAL IMPROV	70.12						SUBLET SURCHARG	50.00		
	1G		0.00	729.83	17	PARKING/GARAGE	100.00	586.45			05/01/20	0.00	MAINTENANCE	729.83		
					90	CAPITAL IMPROV	70.86				05/05/20	586.45	GARAGE/PARKING	100.00		
					132	COOP ABATEMENT	-314.24						CAPITAL IMP INCON	70.86		
													REAL ESTATE TAXE	-314.24		
	1H		-456.11	1,058.45	90	CAPITAL IMPROV	102.77	249.38			05/01/20	0.00	MAINTENANCE	602.34		
					132	COOP ABATEMENT	-455.73				05/04/20	249.38	CAPITAL IMP INCON	102.77		
													REAL ESTATE TAXE	-455.73		
	1J		-319.44	741.29	17	PARKING/GARAGE	100.00	593.82			05/11/20	593.82	MAINTENANCE	421.85		
					90	CAPITAL IMPROV	71.97						GARAGE/PARKING	100.00		
													CAPITAL IMP INCON	71.97		

SAMPLE BUILDING CORP.
Status Report
1 - Current Tenants
May 2020

			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	3A	02/28/19	1,047.40	431.78	49	SUBLET FEE	50.00	1,571.10			05/04/20	1,571.10	MAINTENANCE	1,295.34		
					90	CAPITAL IMPROV	41.92						SUBLET SURCHARGE	150.00		
													CAPITAL IMP INCON	125.76		
	3B		1,837.45	741.29	90	CAPITAL IMPROV	71.97	2,331.53			05/01/20	0.00	REAL ESTATE TAXE	-319.18	MAINT CHG	844.22
					132	COOP ABATEMENT	-319.18						MAINTENANCE	319.18	LEGAL	281.54
															REPAIRS	501.75
															LATE FEE	125.00
															CAPITAL IMPROV	579.02
																2,331.53
	3C		-456.11	1,058.45	90	CAPITAL IMPROV	102.77	705.11			05/11/20	705.11	MAINTENANCE	602.34		
													CAPITAL IMP INCON	102.77		
	3D		-314.50	729.83	90	CAPITAL IMPROV	70.86	171.95			05/01/20	0.00	MAINTENANCE	729.57		
					132	COOP ABATEMENT	-314.24				05/04/20	171.95	CAPITAL IMP INCON	70.86		
													REAL ESTATE TAXE	-628.48		
	3E	02/28/19	0.00	722.18	17	PARKING/GARAGE	100.00	942.30			05/05/20	942.30	MAINTENANCE	722.18		
					49	SUBLET FEE	50.00						GARAGE/PARKING	100.00		
					90	CAPITAL IMPROV	70.12						SUBLET SURCHARGE	50.00		
													CAPITAL IMP INCON	70.12		
	3F		-311.21	722.18	17	PARKING/GARAGE	100.00	270.13			05/01/20	0.00	MAINTENANCE	410.97		
					90	CAPITAL IMPROV	70.12				05/11/20	270.13	GARAGE/PARKING	100.00		
					132	COOP ABATEMENT	-310.96						CAPITAL IMP INCON	70.12		
													REAL ESTATE TAXE	-310.96		
	3G	01/31/15	0.00	729.83	49	SUBLET FEE	50.00	850.69			05/05/20	850.69	MAINTENANCE	729.83		
					90	CAPITAL IMPROV	70.86						SUBLET SURCHARGE	50.00		
													CAPITAL IMP INCON	70.86		
	3H	12/31/15	0.00	1,058.45	49	SUBLET FEE	50.00	1,211.22			05/05/20	1,211.22	MAINTENANCE	1,058.45		
					90	CAPITAL IMPROV	102.77						SUBLET SURCHARGE	50.00		
													CAPITAL IMP INCON	102.77		
	3J	06/30/18	25.00	741.29	49	SUBLET FEE	50.00	888.26			05/08/20	863.26	MAINTENANCE	741.29	CAPITAL IMPROV	25.00
					90	CAPITAL IMPROV	71.97						SUBLET SURCHARGE	50.00		
													CAPITAL IMP INCON	71.97		

SAMPLE BUILDING CORP.
Status Report
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May 2020

			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	4A	07/31/18	0.00	454.70	49	SUBLET FEE	50.00	548.85			05/05/20	548.85	MAINTENANCE	454.70		
					90	CAPITAL IMPROV	44.15						SUBLET SURCHARGE	50.00		
													CAPITAL IMP INCON	44.15		
	4B		0.00	783.34	17	PARKING/GARAGE	100.00	959.40			05/05/20	959.40	MAINTENANCE	783.34		
					90	CAPITAL IMPROV	76.06						GARAGE/PARKING	100.00		
													CAPITAL IMP INCON	76.06		
	4C		19,249.50	1,115.77	83	FINES	500.00	20,493.19			05/01/20	0.00	REAL ESTATE TAXE	-480.41	MAINT CHG	11,740.87
					90	CAPITAL IMPROV	108.33						MAINTENANCE	480.41	LEGAL	1,061.77
					132	COOP ABATEMENT	-480.41								NG CHECK CHARG	245.00
															LATE FEE	200.00
															ASSESSMENT	445.59
															FINES	5,500.00
															CAPITAL IMPROV	1,299.96
																20,493.19
	4D		0.00	771.86	90	CAPITAL IMPROV	74.94	514.46			05/01/20	0.00	MAINTENANCE	771.86		
					132	COOP ABATEMENT	-332.34				05/04/20	514.46	CAPITAL IMP INCON	74.94		
													REAL ESTATE TAXE	-332.34		
	4E		0.00	764.22	17	PARKING/GARAGE	100.00	609.37			05/01/20	0.00	MAINTENANCE	764.22		
					90	CAPITAL IMPROV	74.20				05/05/20	609.37	GARAGE/PARKING	100.00		
					132	COOP ABATEMENT	-329.05						CAPITAL IMP INCON	74.20		
													REAL ESTATE TAXE	-329.05		
	4F		-61.58	764.22	17	PARKING/GARAGE	100.00	876.84							MAINT CHG	702.64
					90	CAPITAL IMPROV	74.20								PARKING/GARAGE	100.00
															CAPITAL IMPROV	74.20
																876.84
	4G		-544.81	771.86	16	STAR EXEMPTION	-96.87	0.00			05/01/20	0.00	MAINTENANCE	232.61	ASSESSMENT	-5.56
					17	PARKING/GARAGE	100.00						REAL ESTATE TAXE	-401.99	CAPITAL IMPROV	5.56
					90	CAPITAL IMPROV	74.94						GARAGE/PARKING	100.00		0.00
					132	COOP ABATEMENT	-305.12						CAPITAL IMP INCON	69.38		

SAMPLE BUILDING CORP.
Status Report
1 - Current Tenants
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			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	4H		0.00	1,115.77	16	STAR EXEMPTION	-96.87	1,227.23			05/01/20	0.00	MAINTENANCE	1,115.77		
					17	PARKING/GARAGE	100.00				05/05/20	1,227.23	REAL ESTATE TAXE	-96.87		
					90	CAPITAL IMPROV	108.33						GARAGE/PARKING	100.00		
													CAPITAL IMP INCON	108.33		
	4J		-337.55	783.34	16	STAR EXEMPTION	-96.87	114.92			05/01/20	0.00	MAINTENANCE	445.79		
					90	CAPITAL IMPROV	76.06				05/04/20	114.92	REAL ESTATE TAXE	-406.93		
					132	COOP ABATEMENT	-310.06						CAPITAL IMP INCON	76.06		
	5A	08/31/19	-195.95	454.70	49	SUBLET FEE	50.00	352.90			05/01/20	352.90	MAINTENANCE	258.75		
					90	CAPITAL IMPROV	44.15						SUBLET SURCHARG	50.00		
													CAPITAL IMP INCON	44.15		
	5B	10/31/19	-337.55	783.34	17	PARKING/GARAGE	100.00	671.85			05/04/20	671.85	MAINTENANCE	445.79		
					49	SUBLET FEE	50.00						GARAGE/PARKING	100.00		
					90	CAPITAL IMPROV	76.06						SUBLET SURCHARG	50.00		
													CAPITAL IMP INCON	76.06		
	5C		0.00	1,115.77	2	RENT CR	-1,115.77	0.00								
					51	ASSESSMENT	480.81									
					90	CAPITAL IMPROV	108.33									
					91	CAP IMPR CR	-108.33									
					149	ASSESSMENT CR	-480.81									
	5D	11/01/18	0.00	771.86	49	SUBLET FEE	50.00	896.80			05/01/20	896.80	MAINTENANCE	771.86		
					90	CAPITAL IMPROV	74.94						SUBLET SURCHARG	50.00		
													CAPITAL IMP INCON	74.94		
	5E		-360.28	764.22	16	STAR EXEMPTION	-96.87	179.44			05/01/20	0.00	MAINTENANCE	403.94		
					17	PARKING/GARAGE	100.00				05/04/20	179.44	REAL ESTATE TAXE	-398.70		
					90	CAPITAL IMPROV	74.20						GARAGE/PARKING	100.00		
					132	COOP ABATEMENT	-301.83						CAPITAL IMP INCON	74.20		
	5F		-329.32	764.22	16	STAR EXEMPTION	-96.87	110.40			05/01/20	0.00	MAINTENANCE	434.90		
					90	CAPITAL IMPROV	74.20				05/01/20	110.40	REAL ESTATE TAXE	-398.70		
					132	COOP ABATEMENT	-301.83						CAPITAL IMP INCON	74.20		

SAMPLE BUILDING CORP.
Status Report
1 - Current Tenants
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			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	5G		0.00	771.86	2	RENT CR	-771.86	0.00								
					51	ASSESSMENT	332.61									
					90	CAPITAL IMPROV	74.94									
					91	CAP IMPR CR	-74.94									
					149	ASSESSMENT CR	-332.61									
	5H		0.00	1,115.77	90	CAPITAL IMPROV	108.33	743.69			05/01/20	0.00	MAINTENANCE	1,115.77		
					132	COOP ABATEMENT	-480.41				05/05/20	743.69	CAPITAL IMP INCON	108.33		
													REAL ESTATE TAXE	-480.41		
	5J		0.00	783.34	90	CAPITAL IMPROV	76.06	859.40			05/05/20	859.40	MAINTENANCE	783.34		
													CAPITAL IMP INCON	76.06		
	6A		-318.36	477.64	90	CAPITAL IMPROV	46.38	0.00			05/01/20	0.00	MAINTENANCE	159.28		
					132	COOP ABATEMENT	-205.66						CAPITAL IMP INCON	46.38		
													REAL ESTATE TAXE	-205.66		
	6B		0.00	821.55	90	CAPITAL IMPROV	79.77	547.59			05/01/20	0.00	MAINTENANCE	821.55		
					132	COOP ABATEMENT	-353.73				05/04/20	547.59	CAPITAL IMP INCON	79.77		
													REAL ESTATE TAXE	-353.73		
	6C		0.00	1,173.08	2	RENT CR	-1,173.08	0.00								
					51	ASSESSMENT	505.51									
					90	CAPITAL IMPROV	113.90									
					91	CAP IMPR CR	-113.90									
					149	ASSESSMENT CR	-505.51									
	6D		-349.08	810.08	16	STAR EXEMPTION	-96.87	121.21			05/01/20	0.00	MAINTENANCE	461.00		
					90	CAPITAL IMPROV	78.65				05/04/20	121.21	REAL ESTATE TAXE	-418.44		
					132	COOP ABATEMENT	-321.57						CAPITAL IMP INCON	78.65		
	6E		-3.23	802.43	90	CAPITAL IMPROV	77.91	531.61			05/01/20	0.00	MAINTENANCE	807.59	MAINT CHG	-8.39
					132	COOP ABATEMENT	-345.50				05/04/20	540.00	CAPITAL IMP INCON	77.91		
													REAL ESTATE TAXE	-345.50		
	6F	09/01/19	0.00	802.43	49	SUBLET FEE	50.00	930.34			05/04/20	930.34	MAINTENANCE	802.43		
					90	CAPITAL IMPROV	77.91						SUBLET SURCHARG	50.00		
													CAPITAL IMP INCON	77.91		

Building 123

12-34 Sample Road,
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SAMPLE BUILDING CORP.

Status Report

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May 2020

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			Billing						Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge	
Tenant	Unit No	Lease Expires	Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	G19		0.00	0.00				0.00								
	LDRY		0.00	0.00	70	LAUNDRY	150.00	150.00							LAUNDRY	150.00
	SPON		-1,630.14	3,782.89	90	CAPITAL IMPROV	367.29	2,520.04			05/05/20	2,520.04	MAINTENANCE	2,152.75		
													CAPITAL IMP INCON	367.29		

Tenant Count: 74 Unit Count: 0

Building 123 12-34 Sample Road		Building Totals				
Charge Description	Opening Balance	Monthly Charges	Adjustments	Payments	Closing Balance	
MAINT CHG	4,960.12	46,602.20		33,439.36	18,122.96	
RENT CR		-3,782.89			-3,782.89	
STAR EXEMPTION		-990.63		-990.63	0.00	
PARKING/GARAGE	100.00	1,800.00		1,678.41	221.59	
LEGAL	1,343.31				1,343.31	
NG CHECK CHARG	245.00				245.00	
REPAIRS	501.75				501.75	
LATE FEE	325.00				325.00	
SUBLET FEE	200.00	850.00		950.00	100.00	
ASSESSMENT	390.03	1,630.14		319.44	1,700.73	
LAUNDRY		150.00			150.00	
FINES	5,000.00	500.00			5,500.00	
CAPITAL IMPROV	1,949.61	4,524.73		3,929.37	2,544.97	
CAP IMPR CR		-367.29			-367.29	
COOP ABATEMENT	-314.24	-8,565.72		-8,879.96	0.00	
ASSESSMENT CR		-1,630.14			-1,630.14	
Building Totals	14,700.58	40,720.40	0.00	30,445.99	24,974.99	

Building No: 123		Payment Summary by Account			12-34 Sample Road
Account	Account Description	Tenant Payments	Miscellaneous Income	Total Income	
40000	MAINTENANCE	33,439.36	0.00	33,439.36	
53010	REAL ESTATE TAXES	-9,870.59	0.00	-9,870.59	
40020	GARAGE/PARKING INCOME	1,678.41	0.00	1,678.41	
41280	CAPITAL IMP INCOME	3,929.37	0.00	3,929.37	
41300	SUBLET SURCHARGE	950.00	0.00	950.00	
40240	ASSESSMENT INCOME	319.44	0.00	319.44	
Building Totals		30,445.99	0.00	30,445.99	

Building 123

12-34 Sample Road,
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SAMPLE BUILDING CORP.

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Menu ID MSR

Tenant	Unit No	Lease Expires	Billing					Adjustments		Payment Detail		Payments Summarized by G/L Account		Balance Due Summarized by Charge		
			Opening Balance	Base Charge	Chg Cde	Miscellaneous Charges	Amount Billed	Total Due	Charge Description	Adjust Amount	Date Paid	Payment	G/L Account Description	Amount Paid	Charge Description	Closing Balance
	4C	01/31/02	125.67	0.00				125.67							MAINT CHG	125.67
	4G		-10.03	0.00				-10.03							LATE FEE	-10.03
	6D	01/14/04	-49.69	0.00				-49.69							MAINT CHG	0.31
															SUBLET FEE	-50.00
																-49.69
	G3		110.00	0.00				110.00							PARKING/GARAGE	100.00
															LATE FEE	10.00
																110.00
	G17	01/31/96	-78.66	0.00				-78.66							PARKING/GARAGE	-78.66
	LDRY		600.00	0.00				600.00							LAUNDRY	600.00

Tenant Count: 6 Unit Count: 0

Building 123 12-34 Sample Road		Building Totals				
Charge Description	Opening Balance	Monthly Charges	Adjustments	Payments	Closing Balance	
MAINT CHG	125.98				125.98	
PARKING/GARAGE	21.34				21.34	
LATE FEE	-0.03				-0.03	
SUBLET FEE	-50.00				-50.00	
LAUNDRY	600.00				600.00	
Building Totals	697.29	0.00	0.00	0.00	697.29	

Building No: 123		Payment Summary by Account			12-34 Sample Road
Account	Account Description	Tenant Payments	Miscellaneous Income	Total Income	
	No Payment Activity				
Building Totals		0.00	0.00	0.00	

SAMPLE BUILDING CORP.
Aged Delinquency Report
Current Tenants
 May 2020

Unit	Occupant	Home Telephone	Office Telephone	Prepaid	Current	30 Days	60 Days	90 Days & Over	Total Balance Due	In Legal
2B				-1,139.14	319.44				-819.70	<input type="checkbox"/>
2F				-50.00	50.00					<input type="checkbox"/>
2J					963.26	963.26			1,926.52	<input type="checkbox"/>
3B					813.26	174.90	96.97	1,246.40	2,331.53	<input type="checkbox"/>
3J					25.00				25.00	<input type="checkbox"/>
4C					1,724.10	2,093.69	1,749.10	14,926.30	20,493.19	<input type="checkbox"/>
4F					876.84				876.84	<input type="checkbox"/>
4G				-5.56	5.56					<input type="checkbox"/>
6E				-8.39					-8.39	<input type="checkbox"/>
LDRY					150.00				150.00	<input type="checkbox"/>
Total Arrears for Building 123				-1,203.09	4,927.46	3,231.85	1,846.07	16,172.70	24,974.99	

Company Code: 123
 Cash Account: 10000

Bank Reconciliation For 05/20

Includes Outstanding Items Only
SAMPLE BUILDING CORP.
CASH OPERATING
 Final

Page No: 27
 Date Printed: 06/29/20
 Time Printed: 2:41:31 PM
 Station: 434
 User ID: SSOGRIM

Bank Balance	
Balance 05/20 at BOM:	24,125.54
Cleared Checks:	32,601.45
Cleared Deposits:	30,445.99
Adjustments:	-4,661.74
Current Mo. Reconciling Items:	1,059.06
Keyed Reconciling Items:	282.33
Closing Bank Balance:	18,085.07

Book Balance	
Balance 05/20 at EOM:	16,130.93
Outstanding Checks:	718.84
Deposits in Transit:	0.00
Reconciling Items:	1,235.30
Keyed Reconciling Items:	282.33
Adjusted Book Balance:	18,085.07

DEPOSITS			CHECKS				
Cleared	Date	Amount	Cleared	Check No	Date	Amount	Payee
				030113	04/06/20	50.00	JOHN DOE
				030133	05/06/20	315.00	SAMPLE INC.
				030142	05/29/20	353.84	SAMPLE ELEVATOR INDUSTRIES INC.

RECONCILING ITEMS			
Keyed	Date	Amount	Description
	11/01/19	-0.01	Payroll Adj
	05/29/20	1,138.01	Lockox Deposit
	05/08/20	-78.95	ADP Fee- Recorded In June
	09/01/19	330.47	Check #50007-Payroll- Bernie Vazquez
	09/01/19	-51.00	NYC Department Of Finance 04/15/19
	09/01/19	-1.22	Payroll Adjustment
	10/16/19	-102.00	NYC DTF