## **SALES APPLICATION:**

# 71-11 YELLOWSTONE BOULEVARD CORP.

# 71-11 Yellowstone Blvd Forest Hills, NY 11375

#### **Contact Information:**

Ms. Susan Rubin Transfer Agent Kaled Management Corp. 7001 Brush Hollow Road Ste 200 Westbury, NY 11590 (516) 876-4800 x313 Fax (516)-780-8313 Susan@kaled.com Bldg. # 426

12/23



CORPORATE OFFICE 7001 BRUSH HOLLOW ROAD SUITE 200 WESTBURY, NY 11590 TEL: (516) 876-4800 FAX: (516) 876-6812

WWW.KALED.COM

ASSET MANAGEMENT 757 THIRD AVENUE SUITE 2028 NEW YORK, NY 10017 TEL: (212) 376-5508

EMAIL: INFO@KALED.COM

## IMPORTANT INFORMATION REGARDING YOUR SOCIAL SECURTLY NUMBER

### PROTECTING YOUR PRIVACY

In order to protect your privacy please remove/blackout your social security number from each financial institution document inserted into the application.

- Financial condition (net worth)
- Tax returns
- Personal loans
- Bank statements
  - o IRA
  - o CD'S
  - Savings

The Credit Agency Authorization Form AND Criminal Background Check Forms in the application are the only form that requires your Social Security number. These two forms containing your Social Security number will be shredded in our office as soon as we submit the information to the Agency used to obtain your reports.

If you have any questions please contact the Management Office.

# ALL SOCIAL SECURITY NUMBERS SHOULD BE REMOVED/BLOCKED OUT FROM TAX RETURNS AND ANY OTHER DOCUMENTS.

# <u>SALES REQUIREMENTS – 71-11 Yellowstone Boulevard Corp.</u> <u>APPLICATION PACKAGE CHECKLIST:</u>

#### 80% Financing

1.	Purchase Application & Financial statements	
2.	Copy of Signed Contract of Sale (Blumberg Contract Preferred by Board)	William Control
3.	Reference Letter from Previous Landlord	***************************************
4.	Four (4) Letters of reference. One (1) Business reference	*******************
5.	Copy of W-2 forms for prior two (2) years, along with IRS 1040 Tax filing	-
6.	Letter from Employer indicating length of employment/salary	***************************************
7.	A signed Window Guard Rider	
8.	If financing, a copy of signed Mortgage Commitment and Application	
9.	Aztech form of Recognition Agreement if sale is being financed	
10.	Copies of (2) two month Bank statements	Market and the second second second second
11.	Lead Paint Rider Signed and Initialed by both parties	emotion of the control of the contro
12	Window Guard rider	
13.	Criminal & credit authorization	***************************************
14.	Carbon monoxide	MANAGA Managaman ang ang ang ang ang ang ang ang ang a
12	Purchaser must provide evidence of Home Owners Insurance at closing	**************************************
13.	Sprinkler disclosure	
14.	Coop abatement survey	

#### Cooperative Apartment Resale Application

Complete application and return to Managing Agent's office with the following:

- 1. Four (4) reference letters from persons not personally related to you.
- 2. Employment reference letter with salary.
- 3. Letter of reference from present landlord or managing agent.
- 4. Copies of income tax returns for the last (2) two years along with W-2 forms. If self-employed, please include your business returns or financial statements.
- 5. Statement of assets and liabilities.
- Application Handling & Procedures:

Upon receipt of the completed application and required documents, the Transfer Agent will proceed in obtaining a current credit/criminal report for the applicant. All completed documents are reviewed and verified by the agent prior to submitting them to the Board of Directors, who at their discretion will arrange for an interview with the applicant if one is needed. All persons who will be residing in the premises must attend the interview. The Board upon review decides for an approval or rejection of the application and notifies Agent accordingly. The Board has no obligation to explain their decision to the prospective Shareholder or Applicant.

#### \* The board of directors may require additional information.

- \*Please remove your social security number from all documents except credit check authorization.\*
- \* Please only put the credit authorization in the original package

While the Board of Directors will attempt to promptly review all applications, the Corporation, the Board of Directors and its Agents assume no responsibility for expenses or liabilities resulting from any delays in its review.

#### Required Fees - (All fees to be paid by Certified Check or Money Order)

- \* Enclosed a check in the amount of \$600.00 payable to Kaled Management Corp., for administration fee. (Purchaser)
- \* Credit check fee of \$150.00 per person payable to Kaled Management Corp (Purchaser)
- \* Enclose a check in the amount of \$200.00 payable to Kaled Management Corp., for Recognition Agreement Fee. (Purchaser only if financing)
- \* Purchaser to pay move-in fee of \$600.00 payable to 71-11 Yellowstone Boulevard Corp. which is refundable upon complete compliance with the House Rules. Purchaser will be billed for any damages or violations of moving rules.(prior to closing)
- \* \$75.00 for closing attendance fee payable to Susan Rubin (purchaser at closing)
- \* \$75.00 for closing attendance fee payable to Susan Rubin (seller at closing)
- \* Seller to pay Transfer Tax Stamp fee of \$.05 per share due at closing; payable to Kaled Management ( at closing)
- \* Seller to pay Closing fee of \$600.00 payable to Kaled Management Corp.
- \* Seller to pay a Transfer Fee of \$12.50 per share. (at closing)
- \* Seller to pay move-out fee of \$600.00 payable to71-11 Yellowstone Boulevard Corp., which is refundable upon complete compliance with the House Rules. Seller will be billed for any damages or violations if moving rules are broken. (Prior to closing)
- \*Please remove your social security number from all documents except credit check authorization
- \* Please only put the credit authorization in the original package
- \*Incomplete application packages will be returned to the buyer or broker.
- \* Submit completed packages to: Ms. Susan Rubin c/o Kaled Management Corp., 7001 Brush Hollow Road, Westbury, NY 11590.
- One (1) COLLATED COPIES AND ONE (1) ORIGINAL are to be submitted (Totaling Two (2) complete packages).
- \* Please allow approximately three (3) weeks for the processing of the application.

Purchaser must provide evidence of Home Owners Insurance at closing

### PURCHASE APPLICATION

Application is herewith submitted for the purchase o Yellowstone Boulevard Corp., and for the right of re	f shares of common stock of 71-11 sidency in apartment #
	Work: <u>(</u> )
Seller's Attorney:	
	·
	/(
Purchaser's Name:	
Co-Applicant (if applicable):	
Social Security # Last 4 digits:	
Address:	
Telephone Numbers - Home: ()	Work: <u>( )</u>
Email:	
Employer's Name:	
Address:	
Occupation:	
Length of Employment:	
Present Amount of Monthly Rent:	
Name of Landlord and Telephone #:	
Length of Residency:	
Reason for Leaving:	

Telephone/Fax Number:									
Broker Involved: Phone #									
List all names of all peop	ole that will be occupying	apartment:							
Name:	Relationship:	Occupation:							
	***************************************								
Pets yes	No								
Bank and credit information	on:								
Bank Name:	Address	S:							
Savings Acct. Number:	Checkir	ng:							
Credit Acct (Name):	]	Number: Number:							
	In case of emergency, 1								
Name:	Relation	nship:							
Address:		one:							
		rmation about yourself that may help evaluate							

### ASSETS AND LIABILITIES STATEMENT

Applicant's Name		
Statement of Financial Condition as of the	day of	, 20
Please Note: Supporting documentation for all assets and liabil	ities is to be attached to this statement. Please use the word "none" is to be entered.	where no amount
ASSETS	LIABILITIES	
Cash in bank (attach bank statements)	Notes Payable	
Down payment on contract (if paid)	Mortgages payable	
Securities (Stocks & Bonds - attach statements & schedule F)	Unpaid Real Estate Taxes	
Cash value of life insurance, less any loans	Unpaid Income Taxes	
Investment in own business	Accounts Payable	
Real Estate Owned	Outstanding Credit Card Balances	<del></del>
Vested Interest in Retirement Fund (include IRAs and 401Ks)	Other Liabilities (itemize)	
Automobile (make and year)		
Loans and Notes Receivable		
Personal Property and Furniture		
Other Assets (itemize)		
Other Assets (Itemize)		
TOTAL ASSETS		
TOTAL ASSETS	TOTAL LIABILITIES	
	NET WORTH (excess of assets over liabilities)	
Contingent Liabilities (personal guarantees or potential liabilities		
The foregoing statements and details pertaining thereto, both solemnly declares and certifies that same  Date	th printed and written, have been carefully read and the unde is a full and correct exhibit of my/our financial condition.  Signature of Applicant	rsigned hereby
	Signature of Applicant	

### YEARLY INCOME AND EXPENSE STATEMENT

	EXPENSI	ES
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	Living Evnoppes (food slething	
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	Other Expenses (Itemize)	
		<u> </u>
	TOTAL DIVISION	
9	TOTAL EXPENSES	\$
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cy or other insc	livency proceedings?	
	Signature of An-	licant
	oignature of App	nicant
	\$ I actions pending	Real Estate Taxes  Rent/Co-op/Condo Maintenance  Loan or Note Payments  Auto Loan/Lease Payments  Insurance Premiums  Tuition Expenses  Charitable Contributions  Medical (unreimbursed)  Alimony, Child Support, maint.  Living Expenses (food, clothing, utilities, etc.)  Credit Card Payments  Investment Expenses  Pension (IRA, Keogh)  Other Expenses (itemize)

SC	CHEDI	П	E	۸ ـ	REAL	FSTA	TE	OWNED
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Location and Type of Property	Title In the Name of	Date Acquired	Recent Appraised Value	Mortgage Balance	Maturity Date	Monthly Payment

### SCHEDULE B - NOTES PAYABLE

Amount	Due to	In Name of	Maturity Date	Collateral	Monthly
					Payment
ļ					
					<del> </del>

SCHEDULE C - ACCOUNTS PAYABLE (include credit card balances here)

Amount	Due to	In Name Of	Maturity Date	Monthly Payment
***************************************				

#### SCHEDULE D - LOANS

			Final	
Amount	Туре	Due to	Maturity/or	Collateral
				Contactal

<sup>\*</sup>including Letters of Credit and Surety Bonds

SCHEDULE E - SCHEDULE OF CASH IN BANKS - INCLUDE CD'S AND MONEY MARKET ACCTS

Name of Bank	Account No.	Balance
		\$
		\$
		s
		s
		s
		s
		s
		\$
Total - Amount must match amount stated under		
Assets		\$

SCHEDULE F - SECURITIES (STOCKS AND BONDS)

Name of Institution	Account No.	Balance	<del>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</del>
		\$	***************************************
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		\$	***************************************
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		\$	
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		\$	****
Atal Amount must be to			
otal - Amount must match amount state assets	a under	\$	**************************************

### SCHEDULE G - RETIREMENT FUNDS - IRAs AND 401Ks

Name of Institution	Account No.	Balance	
		\$	
		s	
		\$	
		s	***************************************
		. s	The manufacture of the control of th
		\$	
		3	***************************************
Total - Amount must match amount stated under Securities		s	· · · · · · · · · · · · · · · · · · ·

#### Authorization

#### Please Read Carefully Before Signing

In considering this application from you, the applicant(s), the management will rely heavily on the information which you have supplied. It is important that the information will be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize management to verify references that you have listed, contact individuals listed in the application obtain copies of credit and financial information, and agree to hold such persons harmless with respect to any information they may give out. All original applications and any attached documents are not returnable.

Signature of Applicant:Signature of Co-Applicant:	Date: Date:	
I declare that I have examined this application and to the best of complete. I acknowledge receipt, read and agree to adhere to the Agreement, of 71-11 Yellowstone Blvd. Corp., Corp. I have re-	ne House Rules and Alteration	nd
Signed (Applic 2):		
Signed (Applic 1):		

### Applicants' Release

Re: Building Address:
Apartment #
The undersigned applicant(s) is (are) submitting an application to purchase/sublease the above referenced apartment.
Applicant has submitted payment for certain fees including but not limited to fees to check applicants' credit and to process this application.
Applicant acknowledges that the application to purchase/sublet the apartment may or may not be approved by the Board of Directors of the Cooperative Corporation owning the building in its sole discretion and that if the application is approved or not approved certain costs and expenses will be incurred and the fees described above will not be refunded to the applicants.
The applicant(s) releases both the cooperative corporation and Kaled Management Corp. the managing agent from any liability for the return of these funds incurred in processing the application, and agrees that in the event the applicant seeks recovery of such fees, the applicants shall be liable for all cost and expenses (including attorney's fees) incurred by the cooperative, transfer agent and/or managing agent.
Applicant
Applicant
Date:

#### Release of Information Authorization

## Authorization to obtain Criminal, Credit/Litigation Report

In order to comply with the provision of Section 6.06 (A) of the Federal Fair Credit Reporting Act, I hereby authorize any individual, company or institution to release to Kaled Management Corp. and/or its representative any and all information that they have concerning any Criminal/Litigation activity.

I hereby release the individual, company or institution and all individuals connected therewith from all liability for any damage whatsoever incurred in furnishing such information.

Print Name:	Date of Birth:
Signature:	
Social Security #:	
Print Name:	Date of Birth:
Signature:	
Social Security #:	
Address:	
City:	
State:Zip Code:	

### CREDIT CHECK AUTHORIZATION

ise/sublet/refinance of property. I authorize myself. If further authorize all credit nd persons to release information they from any liability and responsibility doing py form, shall be valid for this and any Further information may be available upor riod of time.

#### WINDOW GUARDS REQUIRED

#### NOTICE TO OWNER

You are required by law to have window guards installed if child 10 years of age or younger live in your apartment.

Your landlord is required by law to install window guards in your apartment:

- If you ask him to put in window guards at any time (you need not give reason)
- If a child 10 years of age or younger lives in your apartment

It is a violation of law to refuse, interfere with installation, or remove window guards where required.

#### CHECK ONE:

- CHILDREN 10 YEARS OF AGE
   OR YOUNGER LIVE IN MY APARTMENT
- NO CHILDREN 10 YEARS OF AGE OR YOUNGER LIVE IN MY APARTMENT
- I WANT WINDOW GUARDS EVEN
   THOUGH I HAVE NO CHILDREN
   YEARS OF AGE OR YOUNGER

SHAREHOLDER (PRINT)
SHAREHOLDER(SIGNATURE)
SHAREHOLDER (PRINT)
SHAREHOLDER(SIGNATURE)

FOR FURTHER INFORMATION CALL:

Window Fulls Prevention Program
New York City Department Of Health
125 Worth Street, Room 222A
New York, N.Y. 10013
(212) 566-8082

## Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards

### Lead Warning Statement

Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage,

Agent's Acknowledgmen  (f) Agent has inform aware of his/her responsible.  Certification of Accuracy.	t (initial)  led the seller of the se  lity to ensure compliant	ller's obligations under 42 U.S. nce. shove and certify, to the best of the Seller Purchaser	
Agent's Acknowledgmen  (f) Agent has inform aware of his/her responsible  Certification of Accuracy The following parties have revinformation they have provide  Seller	t (initial)  led the seller of the se  lity to ensure complia-  lewed the information a  d is true and accurate.	above and certify, to the best of th	eir knowledge, that the
Agent's Acknowledgmen  (f) Agent has inform aware of his/her responsible Certification of Accuracy The following parties have reven formation they have provide	t (initial)  led the seller of the se  lity to ensure compliant		
Agent's Acknowledgmen  f) Agent has inform	t (initial)	ller's obligations under 42 U.S	S.C. 4852(d) and is
•			
Purchaser's Acknowledge  (c) Purchaser has re  (d) Purchaser has re  (e) Purchaser has (check (  (i) received a 10-  or inspection fo  (ii) waived the ope	gment (initial) eccived copies of all in eccived the pamphlet ; i) or (ii) below): day opportunity (or m	Protect Your Family from Leasutually agreed upon period) to based paint and/or lead-based	d in Your Home.  conduct a risk assessment
(i) Seller has pr paint and/or	ovided the purchaser lead-based paint haza	with all available records and ards in the housing (list docum	reports pertaining to leadbased ents below).
(ii) Seller has no (b) Records and reports a	knowledge of lead-b	pased paint and/or lead-based p	paint hazards in the housing.
Seller's Disclosure  (a) Presence of lead-bas  (i)  Known lead  (explain).	ed paint and/or lead-b -based paint and/or le	pased paint hazards (check (i) o ad-based paint hazards are pre	or (ii) below); esent in the housing
		) any known lead-based paint h nended prior to purchase.	interest in residential real property it is from risk assessments or inspection azards. A risk assessment or inspection

# THE REAL ESTATE BOARD OF NEW YORK, INC. SPRINKLER DISCLOSURE LEASE RIDER

Pursuant to the New York State Real Property Law, Article 7, Section 231-a, effective December 3, 2014 all residential leases must contain a conspicuous notice as to the existence or non-existence of a Sprinkler System in the Leased Premises. Name of buyer(s): Lease Premises Address: Apartment Number: \_(the "Leased Date of Closing: Premises") CHECK ONE: There is NO Maintained and Operative Sprinkler System in the Leased There is a Maintained and Operative Sprinkler System in the Leased A. The last date on which the Sprinkler System was maintained and inspected was on\_\_\_ A "Sprinkler System" is a system of piping and appurtenances designed and installed in accordance with generally accepted standards so that heat from a fire will automatically cause water to be discharged over the fire area to extinguish it or prevent its further spread (Executive Law of New York, Article 6-C, Acknowledgment & Signatures: I, the Buyer, have read the disclosure set forth above. I understand that this notice, as to the existence or non-existence of a Sprinkler System is being provided to me to help me make an informed decision about the Leased Premises in accordance with New York State Real Property Law Article 7, Section 231-a. Buyer: Name: Signature: Date Name: Signature:

Seller

Name: Signature Date:

Date

# AFFIDAVIT OF COMPLIANCE WITH CARBON MONOXIDE/SMOKE DETECTOR REQUIREMENT FOR DWELLINGS

State of New York	)		
	) \$\$		
County of	)		
The undersig they are the grantor property located at:	ned, being duly sworn, de of the real property or of t	epose and say he cooperative	under penalty of perjury that corporation owning real
Street Addres	s		Unit/Apt.
Borough	New York,	Block (	(the "Premises") _ot
monoxide detector of	a one or two family dwelli finstalled in the Premise: such manufacture, desig ite of New York Fire Prev	s is an approve	d and operational carbon
The grantor is York State Executive be notarized).	in compliance with Subdi ∟aw. (The signature of a	vision 5(a) of S : least one grar	section 378 of the New ntor is required and must
Name of Grantor	-	Name of G	Brantee Brantee
Signature of Granto	r	Signatu	e of Grantee
Sworn to before me Thisdate of	_20	Sworn to b	efore me

These statements are made with the knowledge that a willfully false representation is unlawful and is punishable as a crime of perjury under Article 210 of the Penal Law.

This Affidavit of Compliance with Carbon Monoxide/Smoke Detector Requirement is for informational purposes.

The New York City Department of Finance requires that management companies provide information of all eligible cooperative Shareholders and condominium Unit Owners in order to receive the NYC real estate tax abatement credits.

Please fill out the attached survey form as best as you can in its entirety by refering to your proprietary lease for your survey answers. This information will only be used to update your records in our system as well as to report to the NYC Department of Finance regarding the residency status of all our shareholders in order for the city to determine eligibility for the co-op tax abatement.

Please note, it is important to complete the survey in it's entirety for us to be able to update your information with

NYC Department of Finance.

Please feel free to reach out to us at 516-876-4800 or email us at coopabatement@kaled.com should you require any assistance.

# NYC / NYS RELIEF PROGRAMS

https://www8.tax.ny.gov/STRP/strpStart
Star Abatement

https://www1.nyc.gov/site/finance/benefits/landlords-dhe.page Disabled Homeowners Exemption

https://www1.nyc.gov/site/finance/benefits/landlords-sche.page
Senior Citizen Homeowners Exemption

https://www1.nyc.gov/site/finance/benefits/landlords-veterans.page
Veterans Homeowners Exemption

These are some of the exemptions available – to see others that you may qualify for visit:

https://www1.nyc.gov/site/finance/benefits/landlords.page

## \*\* Please Return in Enclosed Envelope or Email To: coopabatement@kaled.com \*\*

### COOP ABATEMENT RESIDENT VERIFICATION SURVEY

1.	Name of all shareholders listed on the proprietary lease (separate with commas if multiple)
2.	
۷.	Do you own more than 3 units within the same property? Yes / No
	Full address with unit number(s)
3.	Is your Unit or at least one of your units your primary residence? Yes / No
4.	Is your unit sponsor owned? Yes / No
5.	Is your unit owed by a trust? Yes / No
	If your unit is owned by a trust, are you the trustee or beneficiary living there with unit being your primary residence? Yes / No
6.	Please list the social security number or the tax ID number of all shareholders on the proprietary lease:
	Have there been any circumstances or changes in residency since January 1, 2018 that may require updated
	information to be submitted to the city? Yes / No  Please state the reason for this change:
	**Please send proof of primary residency together with this survey ** (example: copy of State ID)
gnatui	re:Date:
nail A	ddress:

### 71-11 Yellowstone Blvd. Corp.

## 71-11 Yellowstone Blvd. Forest Hills, NY 11375

August 1, 2023

#### Dear Shareholders/Residents:

- 71-11 Yellowstone Blvd. Corp. is hereby giving notice to all residents and shareholders of the Co-Op's smoking policy pursuant to New York City's newly enacted Local Law 147/2017 which policy is in accord with the existing NYC 2002 Smoke Free Air Act (the "Act"). This act was implemented due to the fact that the harmful effects of secondhand smoke caused by indoor smoking are simply too great to ignore.
- 71-11 Yellowstone Blvd. Corp. has been, and will continue to be, in compliance with the Act and be smoke-free in all enclosed areas except within a shareholder's actual dwelling unit and all common outdoor areas except as below. This means that there will be no carrying or use of a lit tobacco product, including ecigarettes, hookahs and vaporizers (meaning any electronic device that provides a vapor of liquid nicotine and/or other substances to the user as he or she simulates smoking), in any indoor common spaces including but not limited to, porches, vestibules, laundry rooms, garages/parking lots, playgrounds and as may otherwise be prohibited by law. In addition, smoking shall be forbidden on any terraces within the apartments or within 100 feet of any entrance to the building that make up the cooperative.
  - The Co-Op's smoking policy always has been, and will continue to be, applicable to all shareholder-tenants, subtenants, invitees of tenants, guests, and any other person on the premises including contractors, maintenance personnel and staff.
  - In accordance with Local Law 147, in the event a shareholder shall sublease his/her unit, the shareholder must incorporate this smoking policy into any sublease. Any shareholder selling the shares appurtenant to their unit must incorporate this smoking policy into the contract of sale. The Co-Op notes that Local Law 147 provides for civil penalties levied by the Board of Health in the event these required disclosures are not complied with; specifically, Local Law 147 provides for civil penalties in the event of any violation as follows: First violation: \$200 to \$400; Second violation, if within 12-months of first violation: \$500 to \$1000; Third or subsequent violation, within 12-month period: \$1000 to \$2000
  - The Board will be amending the Co-Op's House Rules to incorporate the Co-Op's smoking policy set forth above in accordance with local Law 147 and will distribute to all Shareholders a copy of the Amended House Rules as soon as same are available.

Thank you for your anticipated cooperation and compliance with the Co-Op's Local Law 147 smoking policy and NYC 2002 Smoke Free Air Act.

Very truly yours, Board of Directors

## RESOLUTION OF 71-11 YELLOWSTONE BLVD CORP.

The undersigned, hereby certifies that the following resolution was adopted by the Board of Directors of 71-11 YELLOWSTONE BLVD CORP, at a meeting held on Tuesday, June 7, 2016 and hereby resolved that the House Rules be amended as follows:

"No Resident is permitted to use the laundry room before 8:00AM or after 10:00PM. Any Resident observed violating this laundry room rule will be fined \$100.00 per incident."

The Board has approved this Resolution

71-11 YELLOWSTONE BLVD CORP.

By: Milia Jarger

Dina Tanzer

President

STATE OF NEW YORK )
COUNTY OF NASSAU )

On the 2 day of June 2016 before me personally came the longer, to me known and known to me to be the individual described in and who executed the foregoing statement, and who acknowledged to me that (s)he executed the same.

Board President

Notary Public

Susan M. Rubin Notary Public, State of New York No. 01RU5046858 Qualified in Sulfolk County Commission Expires July 17, 20



## **NEW YORK CITY FIRE DEPARTMENT**

2022-2023 Fire and Emergency Preparedness Bulletin For New York City Apartment Buildings

## **APARTMENT BUILDING FIRE SAFETY**

E-Bike Fire Safety (Fire Safety Hazards Associated with Powered Mobility Devices)



There have been over 140 e-bike and other lithium-ion structural fires in New York City in the first 10½ months of 2022 alone. Six persons died and 140 persons were injured in these fires. Apartments have been severely damaged.

WHAT YOU NEED TO KNOW ABOUT E-BIKE FIRE SAFETY (SEE NEXT PAGE)

E-bikes, scooters, hoverboards and other mobility devices powered by lithium-ion batteries have become popular. people store and charge them in their apartments. However, the devices' lithium-ion batteries and chargers present serious fire safety hazards.

### Immediately stop charging your e-bike and call 911 if you notice:

- Fire or Smoke
- Battery overheating
- Change in battery shape or color

- Battery leaking
- Strange battery smell
- Battery making odd noises

### Powered Mobility Device Fire Safety

BUY only e-bikes or other mobility devices that are CERTIFIED by nationally recognized testing laboratory. Look for symbols such as UL, ETL and CSA.

o WHY? The laboratories test these products to make sure they meet industry standards and are safe to operate under normal circumstances.

USE the original battery, power adapter and power cord supplied with the device, or a manufacturer-recommended and/or a testing laboratory-certified replacement.

- o NEVER use unapproved batteries/chargers, even if they are much less expensive.
- o WHY? Unapproved batteries or chargers may not be designed to work with an e-bike or e-bike battery.
- o RESULT: An unapproved battery may overcharge, overheat and catch on fire.

PLUG the e-bike directly into an electrical wall outlet when charging.

- o NEVER charge an e-bike or e-bike battery with an extension cord or power strip.
- o WHY? Lithium-ion battery charging requires a lot of electrical current, more than most extension cords and power strips can handle.
- o RESULT: The extension cord or power cord can overheat and cause a fire.

CHARGE your e-bike or other device in a safe facility, not in your apartment, if possible. Ask your building or employer if they can provide a safe charging and storage facility.

- o WHY? Lithium-ion batteries store a lot of energy and when they overheat they release intense energy. Most apartments are unsprinklered and many furnishings and household items are highly combustible.
- o RESULT: A fire in your apartment can be devastating.

MAKE SURE you have a way out of the apartment in the event of fire!

o NEVER charge your e-bike next to the apartment entrance door or any other place where it could prevent your escape.

MONITOR your e-bike or e-bike battery when it is being charged.

- o READ the manufacturer's charging and storage instructions and follow them.
- o NEVER charge the battery overnight or when you are not in the apartment.
- o NEVER charge an e-bike or e-bike battery on or near your bed or couch, or close to drapes, papers or other combustible materials.

# NOTICE DISCLOSING TENANTS' RIGHTS TO REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

#### Reasonable Accommodations

The New York State Human Rights Law requires housing providers to make reasonable accommodations or modifications to a building or living space to meet the needs of people with disabilities. For example, if you have a physical, mental, or medical impairment, you can ask your housing provider to make the common areas of your building accessible, or to change certain policies to meet your needs.

To request a reasonable accommodation, you should contact your property manager by calling 516-876-4800, or by e-mailing info@kaled.com. You will need to show your housing provider that you have a disability or health problem that interferes with your use of housing, and that your request for accommodation may be necessary to provide you equal access and opportunity to use and enjoy your housing or the amenities and services normally offered by your housing provider.

If you believe that you have been denied a reasonable accommodation for your disability, or that you were denied housing or retaliated against because you requested a reasonable accommodation, you can file a complaint with the New York State Division of Human Rights as described at the end of this notice.

Specifically, if you have a physical, mental, or medical impairment, you can request:

- Permission to change the interior of your housing unit to make it accessible (however, you are required to pay for these modifications, and in the case of a rental your housing provider may require that you restore the unit to its original condition when you move out);
- Changes to your housing provider's rules, policies, practices, or services;
- Changes to common areas of the building so you have an equal opportunity to use the building. The New York State Human Rights Law requires housing providers to pay for reasonable modifications to common use areas.

Examples of reasonable modifications and accommodations that may be requested under the New York State Human Rights Law include:

- If you have a mobility impairment, your housing provider may be required to
  provide you with a ramp or other reasonable means to permit you to enter and exit
  the building.
- If your doctor provides documentation that having an animal will assist with your disability, you should be permitted to have the animal in your home despite a "no pet" rule.
- If you need grab bars in your bathroom, you can request permission to install them at your own expense. If your housing was built for first occupancy after March 13, 1991 and the walls need to be reinforced for grab bars, your housing provider must pay for that to be done.
- If you have an impairment that requires a parking space close to your unit, you can request your housing provider to provide you with that parking space, or place you at the top of a waiting list if no adjacent spot is available.
- If you have a visual impairment and require printed notices in an alternative format such as large print font, or need notices to be made available to you electronically, you can request that accommodation from your landlord.

### Required Accessibility Standards

All buildings constructed for use after March 13, 1991, are required to meet the following standards:

- Public and common areas must be readily accessible to and usable by persons with disabilities;
- All doors must be sufficiently wide to allow passage by persons in wheelchairs; and
- All multi-family buildings must contain accessible passageways, fixtures, outlets, thermostats, bathrooms, and kitchens.

If you believe that your building does not meet the required accessibility standards, you can file a complaint with the New York State Division of Human Rights.

### How to File a Complaint

A complaint must be filed with the Division within one year of the alleged discriminatory act. You can find more information on your rights, and on the procedures for filing a complaint, by going to <a href="www.dhr.ny.gov">www.dhr.ny.gov</a>, or by calling 1-888-392-3644 with questions about your rights. You can obtain a complaint form on the website, or one can be e-mailed or mailed to you. You can also call or e-mail a Division regional office. The regional offices are listed on the website.

#### HOUSE RULES

- (1) The public halls and stairways of the building shall not be obstructed or used for any purpose other than ingress to and egress from the apartments in the building.
- (2) Children shall not play in the public halls, courts, stairways, or elevators, or on the roof.
- (3) No public hall above the ground floor of the building shall be decorated or furnished by any Lessee in any manner without the prior consent of all of the Lessees to whose apartments such hall serves a means of ingress and egress; in the event of decide.
- (4) No Lessee shall make or permit any disturbing noises in the building or do or permit anything to be done therein which will interfere with the rights, comfort or convenience of other Lessees. No Lessee shall play upon or suffer to be played upon any musical instrument or permit to be operated a phonograph or a radio or television loud speaker in such Lessee's apartment between the hours of 11:00 o'clock p.m. and the following 8:00 of clock a.m. if the same shall disturb or annoy other occupants of the building. No construction or repair work or other installation involving noise shall be conducted in any apartment except on weekdays (not including legal holidays) and only between the hours of 8:00 a.m. and 5:00 p.m.
- (5) No article shall be placed in the halls or on the stair-case landings or elevators nor shall anything be hung or shaken from the doors, windows, terraces or balconies or placed upon the window sills of the building.
- (6) No awnings, window air-conditioning units or ventilators shall be used in or about the building except such as shall have been expressly approved by the Lessor or the managing agent, nor shall anything be projected out of any window of the building without similar approval.
- (7) No sign, notice, advertisement or illumination shall be inscribed or exposed on or at any window or other part of the building, except such as shall have been approved in writing by the Lessor or the managing agent.
- (8) No velocipedes, bicycles, scooters or baby carriages shall be allowed to stand in public halls, passageways, areas or courts of the building.

- (9) Messengers and tradespeople shall use such means of ingress and egress as shall be designated by the Lessor.
- (10) Garbage and refuse from the apartments shall be disposed of only at such times and in such manner as the superintendent or the managing agent of the building may direct.
- (11) Water closets and other water apparatus in the building shall not be used for any purposes other than those for
  which they were constructed, nor shall any sweepings, rubbish,
  rags or any other article be thrown into the water closets.
  The cost of repairing any damage resulting from misuse of any
  water closets or other apparatus shall be paid for by the Lessee in whose apartment it shall have been caused.
- (12) No Lessee shall send any employee of the Lessor out of the building on any private business of a Lessee.
- (13) No bird or animal shall be kept or harbored in the building unless the same in each instance be expressly permitted in writing by the Lessor; such permission shall be revocative by the Lessor. In no event shall dogs be permitted in any of the public portions of the building unless carried or on leash. No pigeons or other birds or animals shall be fed from the window sills, terraces, balconies or in the yard, the sidewalk or street adjacent to the building.
- (14) No radio or television aerial shall be attached to or hung from the exterior of the building without the prior written approval of the Lessor or the managing agent.
- (15) No vehicle belonging to a Lessee or to a member of the family or guest, subtenant or employee of a Lessee shall be parked in such manner as to impede or prevent ready access to any entrance of the building by another vehicle.
- (16) The Lessor shall have the right from time to time to curtail or relocate any space devoted to storage.
- (17) No group tour or exhibition of any apartment or its contents shall be conducted, nor shall any auction sale be held in any apartment without the consent of the Lessor or its managing agent.

- (18) The Lessee shall keep the windows of the apartment clean. In case of refusal or neglect of the Lessee during 10 days after notice in writing from the Lessor or the managing agent to clean the windows, such cleaning may be done by the Lessor, which shall have the rights, by its officers or authorized agents, to enter the apartment for the purpose and to charge the cost of such cleaning to the Lessee.
- (19) Complaints regarding the service of the building shall be made in writing to the managing agent of the Lessor.
- (20) Any consent or approval given under these House Rules by the Lessor shall be revocable at any time.
- (21) No Lessee shall install any plantings on the terrace, balcony or roof without the prior written approval of the Lessor. Plantings shall be contained in boxes of wood lined with metal or other material impervious to dampness and standing on supports at least two inches from the terrace, balcony or roof surface, and if adjoining a wall, at least three inches from such wall. Suitable weep holes shall be provided in the boxes to draw off water. In special locations, such as a corner abutting a parapet wall, plantings may be contained in masonry or hollow tile walls which shall be at least three inches from the parapet and flashing, and raised at least two inches from terrace, balcony or roof surface, with the floor of drainage tiles and suitable weep holes at the sides to draw off water. It shall be the responsibility of the Lessee to maintain the containers in good condition, and the drainage tiles and weep holes in operating condition.
- (22) The agents of the Lessor, and any contractor or work-man authorized by the Lessor, may enter any apartment at any reasonable hour of the day for the purpose of inspecting such apartment to ascertain whether measures are necessary or desirable to control or exterminate any vermin, insects or other pests and for the purpose of taking such measures as may be necessary to control or exterminate any such vermin, insects or other pest. If the Lessor takes measures to control or exterminate carpet beetles, the cost thereof shall be payable by the Lessee, as additional rent.
- (23) These House Rules may be added to, amended or repealed at any time by resolution of the Board of Directors of the Lessor.

- (24) Trunks and heavy baggage shall be taken in or out of the Building through the service entrance.
- (25) The Lessee shall use the available laundry facilities only upon such days and during such hours as may be designated by the Lessor or the managing agent.
- (26) No tenant shall use, permit or maintain any clothes washer or clothes dryer in their apartment. No such laundry or drying apparatus shall be permitted in the building except for those machines supplied by the building in the laundry room designed for said purpose.
- (27) Unless expressly authorized by the Board of Directors in each case, the floors of each apartment must be covered with rugs or carpeting or equally effective noise-reducing material, to the extent of at least (80%) percent of the floor area of each room excepting only kitchens, pantries, bathrooms, maid's rooms, closets and foyer.

# RESOLUTION OF THE BOARD OF DIRECTORS OF 71-11 YELLOWSTONE BOULEVARD CORP.

The undersigned, being the Officers of 71-11 Yellowstone Boulevard Corp., a New York State corporation (the "Corporation"), together with the consent of a majority of the Directors of 71-11 Yellowstone Boulevard Corp., do herby take the following action in name of and on behalf of the Corporation:

RESOLVED, effective August 1, 2022 the transfer fee payable upon sale of the shares appurtenant to a cooperative apartment shall be twelve dollars and fifty cents (\$12.50) per share.

IN WITNESS WHEREOF, the undersigned have executed this Resolution of the Board of Directors as of 71-11 Yellowstone Boulevard Corp.

President

Secretary

Vice President

Treasurer

vate: 6/10/22

STATE OF NEW YORK

) SS.:

COUNTY OF NASSAU

Sworn to before me this 10 day of June 2022.

Notary Public

SUSAN M. RUBIN
Notary Public, State of New York
No. 01RU5046858
Qualified in Suffolk County
Commission Expires July 17, 20\_2



CORPORATE OFFICE 7001 BRUSH HOLLOW ROAD SUITE 200 WESTBURY, NY 11990 TEL: (516) 876-4800 FAX: (516) 876-6812

WWW.KALED.COM

ASSET MANAGEMENT 757 THIRD AVENUE SUITE 2020 NEW YORK, NY 10017 (212) 376-5500

EMAIL: INFORKALED, COM

# **MEMO**

TO:

All Residents

The Kentucky

FROM:

Jodee Sarisky,

Kaled Management

DATE:

June 15, 2016

RE:

New House Rule

Please be advised that the Board of Directors has revised the House Rules with regard to the use of the laundry room after the noted hours of 8:00AM-10:00PM.

Please note the new House Rule:

"No Resident is permitted to use the laundry room before 8:00AM or after 10:00PM. Any Resident observed violating this laundry room rule will be fined \$100.00 per incident."

If you have any questions or need additional information, please contact Jodee Sarisky at (516) 876-4800 x 342.

We thank you in advance for your anticipated cooperation in this matter.



CORPORATE OFFICE 7001 SRUSH HOLLOW ROAD SUITE 200 WESTBURY, NY 11590 TEL: (518) 878-4800 FAX: (518) 878-8812

ASSET MANAGEMENT 767 THIRD AVENUE BUITE 2028 VORK, NY 10017 (212) 378-5508

EMAIL: INFOGKALED.COM

# **MEMO**

TO:

All Shareholders,

The Kentucky

FROM:

Jodee Sarisky,

Kaled Management Corp.

DATE:

November 20, 2020

RE:

Homeowners Insurance

Please be advised that the Board of Directors has adopted a new House Rule requiring that each shareholder maintain a Homeowners Insurance Policy for their apartment before the end of this year.

We ask that you provide a copy of your policy to Kaled Management via email to Jodee@kaled.com or mail to Kaled Management Corp. 7001 Brush Hollow Rd, Suite 200, Westbury, NY 11590 Attn: Joan Marrero.

If you have any questions please contact Jodee Sarisky at 516-876-4800 x 342.

Thank you in advance for your anticipated cooperation in this matter.



CORPORATE OFFICE 7001 BRUSH HOLLOW ROAD SUITE 200 WESTBURY, NY 11290 TEL: (516) B7G-4800 FAX: (516) B7G-6812

WWW.KALED,COM

ASSET MANAGEMENT 757 THIRD AVENUE SUITE 2020 NEW YORK, NY 10017 (212) 376-5500

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CORPORATE OFFICE
7001 BRUSH HOLLOW ROAD
SUITE 200
WESTBURY, NY 11590
TEL: (516) 878-4800
FAX: (516) 876-6812
WWW.KÂLED.COM

ASSET MANAGEMENT 757 THIRD AVENUE SUITE 2028 NEW YORK, NY 10017 (212) 376-5508

EMAIL: INFO@KALED.COM

# **MEMO**

TO:

All Residents

FROM:

Kaled Management Corp.

DATE:

February 1, 2024

RE:

**HOMEOWNER'S INSURANCE** 

Please be advised that the Board of Directors has updated the House Rules to require that all Shareholders maintain a <a href="https://homeowner's insurance.org/">homeowner's insurance policy.</a>

A homeowner's policy will make certain that your personal property (e.g. furniture, electronics, clothing) is protected in an emergency. A policy will also pay for your alternative housing, should you be displaced.

If you currently have a homeowner's policy, please forward a copy of it to Kaled Management c/o Gabe Turri 7001 Brush Hollow Rd. Westbury, NY 11590. You may also elect to send it via email to <a href="mailto:Gturri@kaled.com">Gturri@kaled.com</a>.

If you do not currently have a policy, you have until February 15, 2024 to secure one. Going forward, you will need to provide proof of homeowner's coverage upon your policy renewal.

Thank you in advance for your anticipated cooperation.