

Informational Package:

Ferry Point Park Condominium **11**

267-281 Buttrick Ave.

2660-2670 Miles Ave.

Bronx, New York 10465

Contact Information:

Ms. Susan Rubin

Transfer Agent

Kaled Management Corp.

7001 Brush Hollow Road

Westbury, NY 11590

(516) 876-4800 x 313

Susan@Kaled.Com

#664

MEMORANDUM

To: Potential Purchasers/ Real Estate Brokers/Attorneys

From: Susan Rubin (516) 876-4800 x 313
Susan @Kaled.com

Re: Sales Procedures
Ferry Point Park Condominium II
267-281 Buttrick Ave.
2660-2670 Miles Ave.

Please supply Two (2) identical collated sets of the following information:

1. Fully-executed Contract of Sale signed both parties. The Contract should contain language that the Contract and the transaction are "Subject to Right of First Refusal of the Condominium"

Once the copy of the contract is received, the following items will be sent.

- a. Power of Attorney
- b. Right of first refusal
- c. Common charge letter.
- d. Hold harmless letter (if needed)
- e. Master insurance.
- f. Check in the amount of \$250.00 payable to Kaled Management Corp. (for items a-e).

Purchasers must pay a one time capital improvement fee of \$250.00 payable to Ferry Point Condominium II.

When the condominium closes Kaled Management Corp. requires copies of all closing documents and a copy of the deed.